



## ALABAMA DEPARTMENT OF TRANSPORTATION

1409 Coliseum Boulevard, Montgomery, Alabama 36110  
P. O. Box 303050, Montgomery, Alabama 36130-3050



Robert Bentley  
Governor

John R. Cooper  
Transportation Director

### Special Notice to Contractors

#### Project: ITS-9901 (001) Autauga, Elmore and Montgomery Counties Installation of Dynamic Message Signs

The Alabama Department of Transportation is the contracting and administrative agency for this project. Bids for the project will be received at the Department's Central Office, Office of the Plans and Proposals Engineer, Montgomery, Alabama until 10:00 am on Friday, January 25, 2013, at which time they will be publicly opened and read.

The scope of the project is the installation of dynamic message signs at various locations in Montgomery, Alabama. Specific information regarding the project is contained on the plans and in the proposal.

A mandatory pre-bid conference will be held in the conference Room of the Alabama Department of Transportation Sixth Division Office, 1525 Coliseum Boulevard, Montgomery, Alabama on Friday, January 11, 2013, at 10:00 a.m.

In order to be eligible to bid on this project, prospective bidders must successfully complete a two step prequalification process and attend the mandatory pre-bid conference.

**Step 1** – The prospective bidders must hold a valid qualification certificate and be on the Alabama Department of Transportation Prequalified Prime Contractors List. Prospective bidders not currently holding this certificate and not on this list must successfully complete a **Confidential Financial Statement, and Equipment, and Experience Questionnaire**, available at the Office of the Plans and Proposals Engineer (334.353.6329) or on ALDOT's website ([http://alletting.dot.state.al.us/prequalification\\_form.pdf](http://alletting.dot.state.al.us/prequalification_form.pdf)).

Only those contractors who have fulfilled the requirements of Step 1 will be allowed to purchase a bid proposal.

**Step 2** – Upon successful completion of Step 1, the prospective bidder must complete and return the ***Revised Contractor Prequalification Questionnaire for the Installation of Dynamic Message Signs*** and thus provide evidence of having successfully completed\* at least two projects that included the procurement, installation, testing, and integration of dynamic message signs since 2005. These projects must be comparable in scope and nature of the proposed project. Revised prequalification applications not showing this minimum experience will be rejected. The prospective bidder will be notified of this rejection and provided an opportunity to present additional experience information.

Bid packages will be made available, at cost, to any prospective bidder who has successfully completed Steps 1 & 2 listed above.

The ***Revised Contractor Prequalification Questionnaire for the Installation of Dynamic Message Signs*** must be returned to the Office of the Plans and Proposals Engineer no later than December 14, 2012, which is 42 days prior to bid opening. The questionnaires will be evaluated and the prospective bidder will be notified of the results within fourteen days from the date of receipt of the questionnaire by the Department. The prospective bidder must answer all questions and provide all information requested in the ***Revised Contractor Prequalification Questionnaire for the Installation of Dynamic Message Signs*** in order to be considered for prequalification as a valid bidder. Responses may be made in any legibly written format that follows the numbering system shown. Questionnaires must be sworn to and signed by an authorized agent of the prospective bidder and notarized.

Only the bids of those on the Prequalified Prime Contractors List who have successfully completed the ***Revised Contractor Prequalification Questionnaire for the Installation of Dynamic Message Signs***, attended the mandatory pre-bid conference, and are approved by the Department to bid on this project will be received.

\*Successful Completion is herein defined as all dynamic message signs installed, tested, and operational to the approval and acceptance of the Owner.

November 9, 2012

# ***Revised Contractor Prequalification Questionnaire for the Installation of Dynamic Message Signs***

## **I. IDENTIFICATION**

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Name of Bidder (Corporation, Partnership, etc.)

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Name of Principle Contact

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Home Office Address of Principle Contact

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Phone Number of Principle Contact

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Name of Surety

## **II. EXPERIENCE**

List all dynamic message sign installation projects that you have completed, defaulted, been disqualified for, and/or have had rejected by the owner since 2005. Provide the following information for each:

1. Project number, description, and location.
2. Name and address of owner.
3. Name and phone number of owner's project manager.
4. Scope of work performed, a technical description of work, include any similarities to the proposed project.
5. For dynamic message signs installed, list the brand, type (walk-in, etc.), number installed, and warranty required by owner.
6. Type of contract (unit price, lump sum, etc.)
7. Contract amount as bid and final amount paid.
8. Contract start date, initial completion date, and final completion date.
9. Name and address of prime contractor if working as a subcontractor.

### III. **CURRENT CONTRACTS**

Provide the following information regarding all current contracts involving the installation of dynamic message signs.

1. Project number, description, and location.
2. Name and address of owner.
3. Name and phone number of owner's project manager.
4. Begin date, percent complete, and estimated completion date.
5. Contract amount as bid and dollar amount of uncompleted work.
6. Scope of work performed, a technical description of work, include any similarities to the proposed project.
7. For dynamic message signs installed, list the brand, type (walk-in, etc.), number installed, and warranty required by owner.
8. Name and address of prime contractor if working as a subcontractor.
9. Name and work experience of superintendents employed on current contracts. Include a list of potential superintendents for this project.

### IV. **ADDITIONAL INFORMATION**

Prospective bidder should provide any additional information that would be beneficial to the prequalification evaluation.

**V. SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE**

Signature applies to this questionnaire and all attachments.  
Please note here the number of attachments \_\_\_\_\_.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Company Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public